

**Pete's Mountain Water Company  
MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF DIRECTORS**

**DATE:** June 21, 2018

**TIME:** 7:00 p.m.

**PLACE:** 1885 SW Schaeffer Rd.  
West Linn, OR 97068

**BOARD MEMBERS**

**PRESENT:** David Pollack  
Ken Roberts  
Jim Battan  
Bruce Tabor  
Max LaBar  
Kay Pollack  
Dana Yip

**BOARD MEMBERS**

**ABSENT:** None

**OTHERS PRESENT:** Bob Willis of RH2 Engineering and Phillip Merrill of Merrill Water Systems by phone.

**Call to Order**

David Pollack acted as chair for the meeting and Mr. Battan served as secretary. Mr. Pollack convened the meeting, noting that the meeting had been called in accordance with the bylaws and that a quorum of board members was present.

**Old Business**

The Board reviewed the engineering plans with Mr. Willis: RH2's 90% plan docs, cost estimate, 23 pages of facility upgrade diagrams, and 366 pages of Bid Proposal, Contract Documents, and Specifications. The group identified a few minor corrections. A conference call to discuss with RH2 engineers will be held on Monday. When finished, the plans will be sent to the state for review and approval. Mr. Willis will be responsible for verifying that the work is done per spec. We are hopeful we can do the bidding process next month. We'll discuss

generator sizing and transformer swap with PGE on Monday. We're good with the 90% design. It'll take about two days to proof well 1 once the new pump is in.

**New Business**

None.

There being no further formal business, the meeting adjourned at 20:35.

Respectfully Submitted,

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Jim Battan, Secretary