

**Pete's Mountain Water Company
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

DATE: April 11, 2018

TIME: 7:00 p.m.

PLACE: 1885 SW Schaeffer Rd
West Linn, OR 97068

BOARD MEMBERS

PRESENT: David Pollack
Ken Roberts
Jim Battan
Max LaBar
Kay Pollack
Dana Yip

BOARD MEMBERS

ABSENT: Bruce Tabor

OTHERS PRESENT: none

Call to Order

Ken Roberts filled in temporarily for David Pollack and acted as chair for the meeting and Jim Battan served as secretary. Mr. Roberts convened the meeting, noting that the meeting had been called in accordance with the bylaws and that a quorum of board members was present. Mr. Pollack arrived at 8:05 pm whence he took over chair duties from Mr. Roberts.

Approval of Minutes

The minutes of the meetings held on January 22 2018 and February 26 2018 were approved as submitted.

Old Business

Mr. Tabor was not present to present the Treasurer's report. Additional agenda items regarding Treasury auditing, the new billing system, US Bank accounts merge, and notifying non-electronic communication recipients were also deferred.

We have a few customers with overdue bills. We'll send a letter to the one who has paid nothing in 3 months.

Merrill Water Systems submitted our annual water report to the state.

It was motioned, seconded, and approved for Mr. Battan to send the NOTICE OF NOMINATIONS FOR DIRECTORS.

Mr. Pollack presented an update on the system development plans from RH2.

Mr. Battan renewed our membership with the Oregon Association of Water Utilities.

Mr. Roberts is continuing his research into board liability insurance policies and will report at our next meeting.

Mr. LaBar will work with Merrill Water Systems to investigate the use of a common backflow testing company.

New Business

No new business was discussed.

There being no further formal business, the meeting adjourned at 10:06 p.m.

Jim Battan, Secretary